Practitioner FAQs

General

What is Practitioner™?

Practitioner is the only California-specific legal know-how solution. Practitioner's how-to guides, strategy notes, charts and checklists, and annotated attorney-drafted documents are organized in intuitive Workflows that guide you through your legal matter from start to finish. Plus, you still get access to the primary law research and secondary sources you know and love.

How is Practitioner different than OnLAW® Pro?

Practitioner includes an extensive collection of know-how resources, as well as all the resources and primary law included in OnLAW Pro.

What are Practitioner's know-how resources?

Workflows
A chronological overview of the major steps and tasks needed in a particular type of case or legal matter. Allows you to see at a glance what work to do now, while anticipating the work and issues that are coming next.

How-To Guides
Step-by-step procedural guidance on how to perform a specific legal task or approach a certain issue. Includes judge's perspectives, cautions, and practice notes, as well as county-level procedural guidance where appropriate.

Strategy Notes
Outline the key strategic and tactical considerations that practitioners should take into account when approaching a specific legal task or substantive legal topic.

Charts & Checklists
Quick overviews of key tasks and outlines of statues of limitations, relevant jury instructions, and more.

Annotated Sample Documents
Downloadable, high-quality templates, forms, and standard clauses, annotated by California attorneys and judges to let you know how, when, and why to adapt the language or use alternative clauses.

Does Practitioner include access to primary law and CEB's TrueCite® case law citator?

Yes! Here's a list of the primary law that we currently have:

CASE LAW

- California appellate (published) & Supreme Court cases
  - 1934 - present (2d series onward)
  - Select coverage of the First Series (1850 - 1934)
- California appellate cases (unpublished)
  - 2008 - present
  - Select cases in 2006 & 2007

- U.S. Supreme Court cases
  - 1792 - present
- 9th Cir. Court of Appeals cases
  - 1925 - present (published)
  - March 2020 - present (unpublished)
- 9th Cir. District Court Opinions
  - March 2020 - present

STATUTES

- California Codes
- California Constitution

RULES OF COURT

- California Rules of Court

Does Practitioner allow me to copy with cite so I can paste into another document?

Yes. Copy with cite is available for cases, statutes, and secondary sources. You can choose between California Style Manual and Blue Book style for your citations.

Does Practitioner have customized printing?

Yes. Practitioner allows you to print or download customized sections of secondary sources, so you don't have to print the entire chapter.

For Practitioner's Standard Documents, you can also choose to download Word templates with or without guidance comments and annotations.

Does CEB have autocomplete or typeahead search assistance in Practitioner?

Typeahead is available for both primary law and secondary source lookups.

System requirements for Practitioner

- ✓ Active internet connection.
- ✓ Web browser.
- ✓ We officially support Windows and Mac desktop versions of the following browsers updated within the past year:
    1. Microsoft Edge
    2. Firefox
    3. Chrome
    4. Safari

Searching

Can I use natural language searching in Practitioner?

Yes. Our best-in-class legal search does a great job of understanding legal phrases and concepts and returning the most relevant results.

Does Practitioner support Boolean terms and connectors?

Yes. You can use Boolean terms and connectors when searching primary law, secondary sources, or know-how in Practitioner.

Connector	Description	Example
AND &	Both terms are found	disability AND discrimination
OR (space)	Either term is found	discharge OR expel
NOT BUT NOT %	Term must not be found	sex NOT gender
"___"	Exact phrase match	"strict liability"
/s w/s	Terms are found within the same sentence	reasonable /s person
/p w/p	Terms are found within the same paragraph	fraud /p inducement
/n w/n	Terms are found within *n* words of each other	liability /5 insurance
+s pre/s	Terms are found within the same sentence and in order	unlawful +s detainer
+p pre/p	Terms are found within the same paragraph and in order	malicious +p intent
+n pre/n	Terms within *n* words of each other and in order	wrongful +10 termination
(___)	Grouping terms	(untrue OR pretextual) /p (decision OR action)

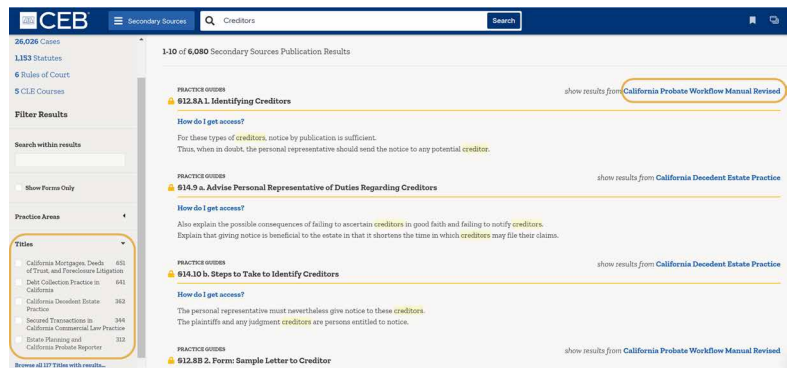Practitioner automatically matches some common variants:

Description	Example	Matches
Singular matches plural and possessives	city	city, cities, city's, cities'
Hyphenated term matches all compound words	at-will	atwill, at will, at-will

Wildcards let you match other variants:

Wildcard	Description	Example	Matches
....!	Matches any number of additional letters at the end of a search term	school!	school, schools, schooling, schoolhouse
...*...	Matches one letter	withdr*w	withdraw, withdrew

Can I search within titles?

Yes, when you search in Secondary Sources, you can filter your search results by one or more of our titles by checking a box in the left pane, or by clicking the title within the results.
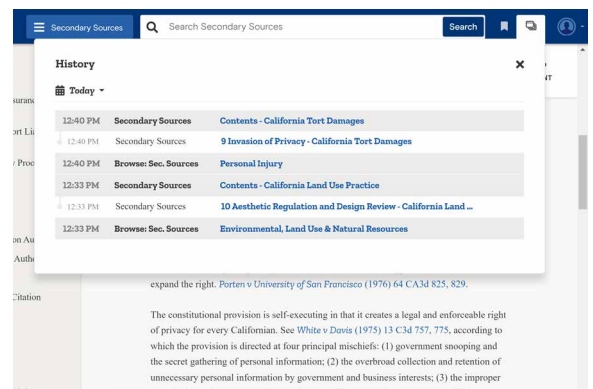

Can I access my search history?

Yes. Look for this icon at the top right of your screen to access your search history:

Can I view my search history for specific dates?

Yes. Use the calendar feature in your search history window to view your search, view, and browse history for a specific date and time.
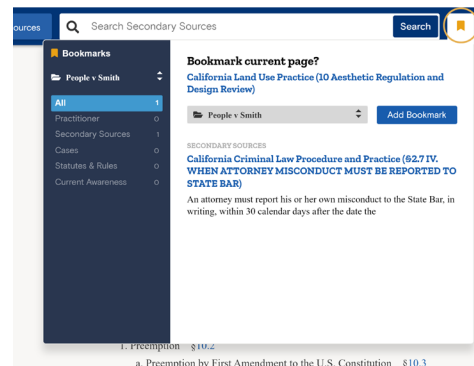
Bookmarks in Practitioner

Can I bookmark CEB content and save it to folders?

Yes! CEB offers folders and bookmarks to help you organize your research.

How do I bookmark a document?

Use the bookmark icon near the top left-hand side of your screen to save and organize the pages and materials that are useful to you. From there, you can save your document by clicking the "Add Bookmark" button. You can either save your document to an existing folder or create a new custom folder to organize your bookmarks by topic, matter, or client.
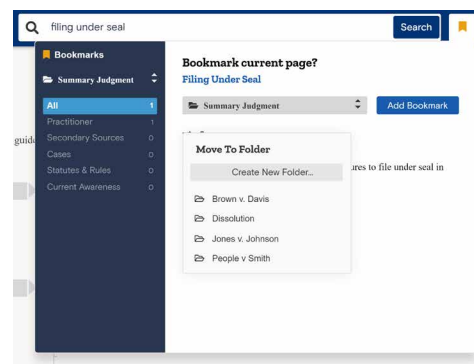

How do I find and use my existing bookmarks?

Use the same yellow bookmark icon at the top of your screen. From there, you can navigate through your folders on the left to find the bookmark you need.

Can I move or delete a bookmark?

Yes, you can. To move a bookmark, click the small folder icon above the bookmark you'd like to move.

To delete a bookmark, hover over the bookmark you'd like to delete, and click the small red trash icon that appears.